

EXPENSE REPORTING FORM

Name: Dr. Lynn Mikula

Title: President & CEO

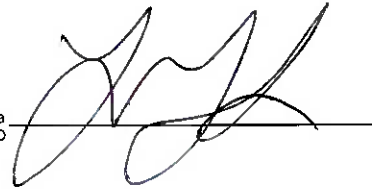
Reporting Period: October 1, 2023 to March 31, 2024

Date			Amount	Expense Category	Description
Month	Date	Year			
October	16	2023	\$136.00	Travel - Own Use (mileage)	Professional Development
October	15	2023	\$449.18	Travel - Accommodation	Professional Development
October	15	2023	\$71.19	Travel - Incidentals (parking, tolls)	Professional Development
October	15	2023	\$98.88	Meal	Professional Development
October	17	2023	\$449.18	Travel - Accommodation	Professional Development
November	7	2023	\$136.00	Travel - Own Use (mileage)	Professional Development
November	7	2023	\$550.99	Travel - Accommodation	Professional Development
November	21	2023	\$109.84	Meal	Business Meeting
December	10	2023	\$71.50	Travel - Own Use (mileage)	Professional Development
December	10	2023	\$99.22	Travel - Taxi or Public Transportation	Professional Development
December	13	2023	\$224.00	Travel - Incidentals (parking, tolls)	Professional Development
December	13	2023	\$71.50	Travel - Own Use (mileage)	Professional Development
December	14	2023	\$2,321.45	Travel - Accommodation	Professional Development
December	20	2023	\$42.00	Travel - Own Use (mileage)	Business Meeting
December	20	2023	\$6.00	Travel - Incidentals (parking, tolls)	Business Meeting
January	12	2024	\$309.00	Travel - Accommodation	Professional Development
January	23	2024	\$136.00	Travel - Own Use (mileage)	Business Meeting
March	2	2024	\$104.00	Travel - Own Use (mileage)	Professional Development
March	5	2024	\$104.00	Travel - Own Use (mileage)	Professional Development

Definitions:

- Date(s): When expenses were incurred
- Amount: The value of the approved expense
- Expense Category: The type of expense incurred:
 - Meal
 - Travel
 - o Accommodation
 - o Travel Incidentals (insurance, parking, tolls, etc.)
 - o Vehicle rental or own use (mileage)
 - o Taxi or public transportation
 - o Train or air travel
 - o Vehicle Rental
- Description: Notes explaining the context in which the expenses were incurred or any other relevant details.

Dr. Lynn Mikula
President & CEO



Michelle Mueller
Michelle Mueller (Apr 25, 2024 15:37 EDT)